



# CONTRA COSTA COLLEGE

## Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee

### Meeting Agenda

**Date:** April 21, 2023 (normally 1st Fridays) **Time:** 10am-12pm

**Location:** GE 108 and [Zoom](#) - Meeting ID: 968 2509 5605 Passcode: OERZTC

[Committee Charge and Past Agendas & Minutes](#)

#### Voting Members

**Chairperson/OER Coordinator:** Maritez Apigo

**OER Librarian:** Lori Brown

**LA Division:** Maricela Ramirez, Brandon Marshall - *Alternates:*

**NSAS Division:** Terrill Mead, Perry Aliado - *Alternates:* Jason Lau, Dominick Christiana

**AACE Division:** (seat 1 vacant), (seat 2 vacant) - *Alternates:*

**SS Division:** Sarah Boland, (seat 2 vacant) - *Alternates:*

#### Non-Voting Members

**Students:** Emily Gonzales, Alexa Simen, Madison Tan

**Classified:** (seat 1 vacant), (seat 2 vacant)

**Manager:** Jason Berner

Time	Item	Action
10:00	Welcome	n/a
10:01	Attendance and confirmation of voting positions	Informational
10:02	Approval of the <a href="#">Mar. 3, 2023 meeting minutes</a>	Vote
10:05	Approval of today's agenda	Vote
10:10	Public comments	Informational
10:15	<b>Student Updates</b> - Emily, Alexa, and Madison Student updates	Informational
10:20	<b>\$1 Million Congressional Federal Grant for OER and ZTC (districtwide)</b> Update - Maritez, Maricela, and Lori <ul style="list-style-type: none"> <li>● <a href="#">Estimated budget</a> <ul style="list-style-type: none"> <li>○ RT/OAS Positions: 20% OER Coordinator and 20% OER Librarian at each college, 40% Districtwide Faculty Grant Coordinator</li> <li>○ legal experts on copyright compliance, accessibility experts, design and multimedia experts, and hourly workers</li> </ul> </li> <li>● Training course - facilitated, 4-week long, stipend for completion?</li> <li>● 3 tiers of faculty stipends</li> </ul>	Discuss & vote

	<ol style="list-style-type: none"> <li>1. Create New OER \$3,500-\$4,500</li> <li>2. Adapt Existing OER \$1,000-\$3,000</li> <li>3. Adopt Existing Open Textbook or other OER \$500-\$1,000</li> <li>4. May be another tier for creation collaborations</li> </ol> <ul style="list-style-type: none"> <li>● Desire to replicate the same structure for the state grant</li> </ul>	
10:50	<p><b>ZTC Degree Program</b> (Resources: <a href="#">ASCCC webpage</a> and <a href="#">ASCCC Overview</a>)</p> <ul style="list-style-type: none"> <li>● Update from the ZTC Planning Team: <ul style="list-style-type: none"> <li>○ Maritez Apigo (ZTC Program Coordinator)</li> <li>○ Maricela Ramirez (ZTC Program Coordinator)</li> <li>○ Lori Brown (OER Librarian)</li> <li>○ Sarah Boland (Counselor)</li> <li>○ Najia Azizi (Articulation Officer)</li> </ul> </li> <li>● ZTC mapping and call to participate in the new ZTC Program (<a href="#">interest form</a>).</li> <li>● 1st Draft of the local faculty PD online course is ready for your feedback.</li> <li>● 1st Draft of the \$180K budget is ready for your feedback.</li> <li>● Additional funding for “ZTC Acceleration Grants”, apply fall 2023</li> </ul>	Discuss & vote
11:20	<p><b>Filling OER and ZTC-Related Positions</b></p> <p>Reassigned time/OAS job announcements - see Gabriela Segade’s email for info:</p> <ul style="list-style-type: none"> <li>● OER Coordinator</li> <li>● ZTC Program Coordinator</li> <li>● OER Librarian</li> </ul>	Informational
11:30	<p><b>OER &amp; ZTC Grants for Faculty and Departments</b></p> <ul style="list-style-type: none"> <li>● Nooshi Borhan - ESL 146/ESL-846N - Update ZTC Materials</li> <li>● Rebecca Clayton - ESL - Class set of books</li> <li>● Devon O’Rourke - Math 164 continuation - OER &amp; ZTC Blended</li> </ul> <p><i>Current applications (for your reference):</i></p> <ul style="list-style-type: none"> <li>● <a href="#">OER &amp; ZTC Grant Application</a></li> <li>● <a href="#">ZTC Class Set of Print Books Grant Application</a></li> </ul>	Discuss & vote  Informational
11:40	<p><b>OER, ZTC, and LTC Faculty Resources</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Libretexs ADAPT</a> is now live in Canvas.</li> <li>● Faculty-facing mini-website is live on the library site. Direct URL: <a href="https://libguides.contracosta.edu/OER">https://libguides.contracosta.edu/OER</a></li> </ul>	Informational
11:50	<p><b>End of the Year Celebration</b> - Would you like to have a potluck after our May 5th meeting?</p>	Discuss
11:55	<p><b>Appreciations</b></p>	n/a
12:00	<p><b>Adjourn</b> - Our last meeting this spring semester is on May 5, 2023, 10am-12pm in GE 108 (with a Zoom option available for the public).</p>	n/a